



RHODE ISLAND DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

235 Promenade Street, Providence, RI 02908-5767

TDD 401-222-4462

Dear Applicant:

Section 46-12-15(b) of the Rhode Island General laws of 1956, Title 46, Chapter 12 entitled Water Pollution, as amended, prohibits the discharge of pollutants into waters of the State. The only exceptions are discharges in compliance with the terms and conditions of a Rhode Island Pollutant Discharge Elimination System (RIPDES) Permit issued in accordance with State Regulations.

Rule 31 of the RIPDES Regulation, as amended on February 5, 2003, requires all discharges of Storm Water Associated with Industrial Activity (referred to as Large Construction and includes construction sites that disturb five or more acres of land) to obtain permit coverage. Also included in the February 5, 2003 amendments are Phase II requirements that require permit coverage for construction sites disturbing equal to and greater than one acre and less than five acres (referred to as small construction activity) as well as sites less than one acre of total land area that are part of a larger common plan of development or sale if the larger common plan will ultimately disturb equal to or greater than one and less than five acres.

To request authorization under the General Permit for Storm Water Discharge Associated with Construction Activity, which was reissued and became effective on September 9, 2003, applicants must follow the submission requirements under Part I.C of the permit. For additional information, you may obtain the fact sheet titled "Frequently Asked Questions (FAQ's) on RIPDES Permit Requirements for Storm Water Discharges Associated with Construction Activity" by visiting the website at: <http://www.state.ri.us/dem/programs/benviron/water/permits/ripdes/stwater/t4guide/consfact.htm>. Enclosed with this letter is a copy of the Construction General Permit, and an NOI Form. Provided all the required information is submitted and it is determined that a general permit is appropriate for a site, authorization will be granted in accordance with Part 1.C. of this permit. The Construction General Permit expires at midnight September 9, 2008.

A non-refundable application fee is due at the time the NOI is submitted to this office in the form of a check or money order, payable to the General Treasurer of the State of Rhode Island (note: no fee if only an NOI is required to be submitted, \$400 fee if a NOI **and** a SWPPP is required to be submitted). The review for completeness of the application will not be made until the fee is paid. The check of money order and the attached Application(s) Fee Form must be submitted to:

Department of Environmental Management
Office of Management Services - Attention: Glenn Miller
235 Promenade Street
Providence, RI 02908

Return the completed NOI form to:

Department of Environmental Management
Office of Water Resources
RIPDES Program
235 Promenade Street
Providence, RI 02908

Any questions about the General Permit or the NOI Form should be directed to the RIPDES Program Staff, Permitting Section at (401) 222-4700 ext. 7265 or 7266.

Sincerely,

Eric A. Beck, P.E.
Supervising Sanitary Engineer



**RHODE ISLAND POLLUTANT DISCHARGE
ELIMINATION SYSTEM (RIPDES)
NOTICE OF INTENT (NOI)
STORM WATER GENERAL PERMIT FOR
CONSTRUCTION ACTIVITY
(Revised 8/03)**

DEM USE ONLY

Date NOI Received _____

Date Fee Received _____

RIPDES# _____ RIR _____

MARK ONLY ONE ITEM	☐ Existing Construction RIPDES Authorization No. RIR _____	☐ New Construction	☐ Change of Information
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I. OWNER

Name:			
Mailing Address:			
City:	State:	Zip:	Phone: ()
Contact Person:	Title:		
Billing Address (if different than above):			
City:	State:	Zip:	
Ownership (please circle one): PRI - Private PUB - Public BPP - Public/Private STA - State FED - Federal Other (please specify):			

II. OPERATOR (if different from Owner)

Name:			
Local Mailing Address:			
City:	State:	Zip:	Phone: ()
Contact Person:	Title:		

III. CONSTRUCTION SITE INFORMATION

Site's Official or Legal Name:			
Street Address:			
City:	State:	Zip:	Phone:
Nearest Utility Pole Number:	Assessors Plat:	Lot:	
Is the construction site part of a larger common plan of development or sale? ☐ YES ☐ NO			
If yes, name of development:			
Projected or Actual Construction Commencement _____ Projected Construction Completion _____ MO/DY/YR MO/DY/YR			
Area of Site: Total _____ Acres Disturbed _____ Acres		Total area of Impervious Surface: Pre-Construction _____ Acres Post-Construction _____ Acres	
		Runoff Coefficient or Curve Number: Pre-Construction _____ Post-Construction _____	

IV. RECEIVING WATER INFORMATION

☐ Surface Water Body	Name: _____
☐ Separate Storm Sewer System	Name: _____
Ultimate Receiving Water	Name: _____
Watershed Code:	Name of Watershed:

V. NATURAL HERITAGE AREA (NHA) INFORMATION

Is the site within or directly discharging to a Natural Heritage Area (NHA)? ☐ YES ☐ NO
If the site is within or directly discharging to a NHA, do you have previous approval from DEM Natural Heritage Program (NHP)? ☐ YES ☐ NO If yes, include a copy of the approval letter
Projects that propose a storm water or allowable non-storm water discharge to a NHA, or has discharge related activities that potentially affect a listed or proposed to be listed endangered or threatened species or its critical habitat, must submit a map showing the location of the construction sites, including the street, nearest utility pole number, and Assessor's plat and lot, total area of the site, and the limits of disturbance.

VI. CONSTRUCTION TYPE (check all that apply)

Type of Construction:			
☐ Residential	☐ Commercial	☐ Industrial	☐ Reconstruction
☐ Transportation	☐ Utility	☐ Other (please list): _____	
Types of Materials Handled and/or Stored Outdoors:			
☐ Solvents	☐ Paints	☐ Petroleum Products	☐ Metal
☐ Plated Products	☐ Asphalt/Concrete	☐ Hazardous Substances	☐ Wood Treated Products
☐ Other (please list): _____			
Types of Storm Water Management Controls:			
☐ Oil/Water Separator	☐ Erosion Controls	☐ Sedimentation Controls	☐ Overhead Coverage
☐ Detention/Desiltation Pond	☐ Chemical Treatment	☐ Other (please specify): _____	

VII. REGULATORY INFORMATION (if applicable, please attach plan or approval documentation)

Is the site subject to Coastal Resources Management Council (CRMC) review and approval? ☐ YES ☐ NO Application Number: _____ Water Quality Certification Application Number: _____
If Yes, for construction activities that disturb an area of five (5) or more acres, authorization to discharge under this permit will be automatically granted upon departmental receipt of the CRMC approval, RIDEM Water Quality Certification (if applicable), and a complete and certified NOI.
Note: all construction activities regulated by the RIPDES Program, which are also under CRMC review, are required to file an application for a Water Quality Certification.
Is the site subject to Qualifying Local Program (QLP) review and approval? ☐ YES ☐ NO Name: _____ Water Quality Certification Application Number (if applicable): _____
If Yes, for construction activities that disturb an area of five (5) or more acres, authorization to discharge under this permit will be automatically granted upon departmental receipt of the QLP approval, RIDEM Water Quality Certification (if applicable), and a complete and certified NOI.

VIII. OWNER/OPERATOR CERTIFICATION

I certify under penalty of law that this document and all attachments were prepared under the direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that if review of the Storm Water Pollution Prevention Plan is performed by the Permitting Program, Wetlands Section, Coastal Resources Management Council, or by a city/town which has adopted a DEM approved Soil Erosion and Sediment Control Ordinance, then a Storm Water Permit from this office is contingent upon approval from the reviewing agency. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. I am aware that it is the responsibility of the owner/operator to implement and amend the SWPPP as appropriate in accordance with the requirements of the General Permit.

Print Owner Name _____

Print Owner Title _____

Signature _____ Date _____

Print Operator Name* _____

Print Operator Title _____

Signature _____ Date _____

*This part needs to be filled out by the entity or the individuals that will have an ongoing role in the management and operation of the system during construction.

IX. PROFESSIONAL CERTIFICATION - NATURAL HERITAGE AREAS

I certify under penalty of law that the Natural Heritage Area Information under Section V of this document was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete at the time this application is made. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Print Name of Professional _____

Print Professionals Title* _____

Registration or License Number _____

Signature _____ Date _____

*Must be signed by a Registered Professional Engineer, a Certified Professional in Erosion and Sediment Control (CPESC), a Certified Professional in Storm Water Quality (CPSWQ), or a Registered Landscape Architect.

X. PROFESSIONAL CERTIFICATION - SWPPP DEVELOPMENT

Note: This section needs to be filled out for construction activities that are not required to submit a SWPPP to the RIPDES Program (refer to Part III.A.9 of the General Permit). The purpose of this certification is to document that a site specific SWPPP was prepared consistent with the requirements of the General Permit prior to filing the NOI. This certification by a professional does not alleviate or in any way limit the liability and sole responsibility of the Owner/Operator to properly implement the SWPPP and to amend the SWPPP as site conditions may require, so as to effectively control storm water discharges leaving the site during the construction period.

I certify under penalty of law that a site specific SWPPP was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for developing the SWPPP, the SWPPP is, to the best of my knowledge and belief, true, accurate, and complete at the time this certification is made and has been developed in accordance to the requirements of the Permit as well as all applicable guidelines of the Soil Erosion and Sediment Control Handbook and the Storm Water Design and Installation Standards Manual. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Print Name of Professional _____

Print Professionals Title* _____

Registration or License Number _____

Signature _____ Date _____

*Must be signed by a Registered Professional Engineer, a Certified Professional in Erosion and Sediment Control (CPESC), a Certified Professional in Storm Water Quality (CPSWQ), or a Registered Landscape Architect. If the SWPPP requires the practice of engineering, this must be signed by a Registered Professional Engineer.

Note: Upon completion of the permitted project, the DEM must be notified via a Notice of Termination (NOT) form. In accordance with Construction Activity General Permit Part V.L., this permit is not transferable to any person or group except after due notice to the Director. If no such notice is given, the named owner will be held liable for all fees and expenses levied to this permit.



RHODE DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
Office of Water Resources



APPLICATION FEE FORM

Please complete the information below and **submit this completed form and your check (payable to "R.I. General Treasurer") for the appropriate fee directly to:**

R.I. Department of Environmental Management
Office of Management Services
235 Promenade Street
Providence, RI 02908

***** FEES ARE NOT REFUNDABLE *****

APPLICANT'S NAME: _____

OWNER'S NAME: _____

SITE LOCATION: _____

APPLICATION TYPE (Permit, Order of Approval): **RIPDES General Permit**

NOTE: The application and all accompanying documents should be submitted to the appropriate section of the Office of Water Resources, 235 Promenade Street, Providence, RI 02908-5767. Application review will be initiated only upon receipt of the complete application fee.

FOR OFFICE USE ONLY

OMS Receipt Date: _____

Fee Amount Received: _____

Processor Initials: _____



RHODE ISLAND DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
Office of Water Resources



INSTRUCTIONS FOR THE RI POLLUTANT DISCHARGE ELIMINATION SYSTEM (RIPDES)
NOTICE OF INTENT (NOI) - STORM WATER GENERAL PERMIT FOR CONSTRUCTION ACTIVITY

Who Must File A Notice of Intent (NOI) Form

Discharges of storm water associated with construction activity to a water body of the State of Rhode Island are prohibited without a Rhode Island Pollutant Discharge Elimination System (RIPDES) permit. The operator of a construction activity that has such a storm water discharge must submit a Notice of Intent (NOI) to obtain coverage under the RIPDES Storm Water General Permit. If you have questions about whether you need a permit under the RIPDES Storm Water program contact the Rhode Island Department of Environmental Management (RIDEM), Office of Water Resources, Permitting Section at (401) 222-4700.

The original NOI form must be sent to:

RIDEM
Office of Water Resources
RIPDES Program
Permitting Section
235 Promenade Street
Providence, RI 02908

Please be sure to keep a copy for your files.

Completing the Form

You must type or print in the appropriate areas only. Abbreviate if necessary to save space.

Section I - Owner Information

Give the legal name of the person, firm, public (municipal) organization, or any other entity that owns the site described in this application (RIPDES Rules 3 & 12). The name of the owner may or may not be the same as the name of the site. Do not use a colloquial name. Enter the complete address and telephone number of the owner. Circle the appropriate choice to indicate the legal status of the owner of the site.

Section II - Operator Information

If the operator is the same as the owner do not complete this section. Give the legal name of the person, firm, public (municipal) organization, or any other entity that has day-to-day operations of the site described in this application (RIPDES Rules 3 & 12).

As the responsible party is the legal entity that controls the site's operation, rather than the plant or site manager, the name of the operator may or may not be the same as that of the site. Do not use a colloquial

name. Enter the complete address and telephone number of the operator.

Section III - Construction Site Information

Enter the site's official or legal name and complete street address and telephone number, if available. Enter the number of the utility pole closest to the site and the assessor's plat and lot numbers of the site. Indicate if the site is part of a larger development by checking yes or no. If yes, please enter the name of the development. Indicate the actual or projected construction commencement and the projected construction completion date using the 2-digit code format for month/day/year (e.g. 01/31/03 for January 31, 2003). Enter the total area of the site (acres), the area of disturbed land (acres), and the total area of the impervious surface for both pre-construction and post-construction (acres). You must also supply the runoff coefficient or curve number for both pre-construction and post-construction.

Section IV - Receiving Water Information

If the site discharges storm water directly to a surface water body check the box and enter the name of the receiving water. If the storm water discharges to a separate storm sewer system check the box and enter the name of the operator of the storm sewer system and enter the name of the ultimate receiving water. Enter the name and code of the watershed that receives the storm water runoff (Available at: <http://www.state.ri.us/dem/programs/benviron/water/permits/ripdes/stwater/graphics/watersh.jpg> (RI Watersheds)).

Section V - Natural Heritage Area (NHA) Information

Determine if your site is within or directly discharging to a NHA:

- Step 1: Go to <http://www.state.ri.us/dem/maps/index.htm>
- Step 2: Select the "Environmental Resource Map" from list of maps
- Step 3: Select RI Natural Heritage Areas as a visible layer from menu (*Note: Menu may not list all layers if scale factor is too large. If this is the case, then use the "zoom in" feature until all layers are listed in menu).
- Step 4: Select any other layer that may be useful in determining the location of the construction activity

relative to the RI Natural Heritage Area (such as roads) or use the address search feature.

Upon careful review of the above maps, check the appropriate box to indicate whether or not your site is within or directly discharging to an NHA. If Yes and you have pre-approval to discharge please include documentation of such. If No, please provide a map showing location of site, street, nearest utility pole number, assessor's plat and lot, and include the total area of the site and limits of disturbance.

Section VI - Construction Type

Check the appropriate box(es) to indicate the Type of Construction, Types of Materials Handled and/or Stored Outdoors, and the Types of Storm Water Management Controls at the site. List additional information for each section in the appropriate spaces provided. If necessary, attach additional sheets.

Section VII - Regulatory Information

Indicate Coastal Resources Management Council (CRMC) or Qualified Local Program (QLP) regulatory approvals obtained for the site by checking Yes or No and list the application number as applicable. All construction activities regulated by RIPDES which are also under CRMC review are required to file an application for a Water Quality Certification. For additional guidance on submission requirements and authorization, visit the RIPDES Storm Water Home Page at: <http://www.state.ri.us/dem/programs/benviron/water/permits/ripdes/stwater> and click on the Guidance tab.

Certification

State and federal statutes provide for severe penalties for submitting false information on this application form. State and federal regulations require this application to be signed as follows (RIPDES Rule 12);

Section VIII - Owner/Operator Certification

Owner:

For a corporation: by a responsible corporate officer, which means: (i) president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision making functions, or (ii) the manager of one or more manufacturing, production, or operating facilities employing more than 250 persons or having gross annual sales or expenditures exceeding \$25 million (in second quarter 1980 dollars), if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;

For a partnership or sole proprietorship: by a general partner or the proprietor;

For a Municipality, State, Federal or other public site: by either a principal executive officer or ranking elected official.

Operator:

This part needs to be filled out by the entity or the individuals that will have an ongoing role in the management and operation of the system during construction.

Section IX – Professional Certification - Natural Heritage Program

This section must be signed/certified by a Registered Professional Engineer, a Certified Professional in Soil Erosion and Sediment Control (CPESC), or a Certified Professional in Storm Water Quality (CPSWQ), or a Registered Landscape Architect.

Section X – Professional Certification - SWPPP Development

This section must be signed/certified by a Registered Professional Engineer, a Certified Professional in Soil Erosion and Sediment Control (CPESC), or a Certified Professional in Storm Water Quality (CPSWQ), or a Registered Landscape Architect. This section needs to be filled out for construction activities that are not required to submit a SWPPP to the RIPDES Program (refer to Part III.A.9 of the General Permit). The purpose of this certification is to document that a site specific SWPPP was prepared consistent with the requirements of the General Permit prior to filing the NOI. This certification by a professional does not alleviate or in any way limit the liability and sole responsibility of the Owner/Operator to properly implement the SWPPP and to amend the SWPPP as site conditions may require, so as to effectively control storm water discharges leaving the site during the construction period.

Paperwork Reduction Act Notice

Public burden for this application is estimated to average 0.5 hours per application, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. EPA determined this time estimate for the Federal NOI form and although the Rhode Island form requires additional information, it is considered minor and therefore this time estimate is believed to be valid for the State NOI form. Send comments regarding the burden estimate any other aspect of the collection of information, or suggestions for improving this form, including any suggestions which may increase or reduce this burden to: Chief, Information Policy Branch, PM-223, U.S. Environmental Protection Agency, 401 M Street SW, Washington, DC 20460, or Director, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.